EDUCATION

Rutgers University, School of Business

Camden, NJ

Bachelors of Science: Accounting and Finance

Expected May 2017

GPA: 3.7

Honors College

Dean's List: 4 semesters

Business Leader Development Program

Travel Abroad: Doing Business in South Africa, March 2015

WORK EXPERIENCE

Audit Intern January 2016 – April 2016 **KPMG** Philadelphia, PA

- Assisted with audits of public and private industries including food services, software, and customer service outsourcing
- Worked with multinational client teams based in China, Bulgaria, India, Germany and the United Kingdom to resolve issues
- Used software including MS Excel and Outlook, eAudit, and IDEA daily

Accounting Intern

May 2015 – October 2015

Greenberg & Associates, LLC (Certified Public Accountants) Cherry Hill, NJ

Prepared tax returns for individuals and small businesses

- Bookkeeping for businesses in medical delivery, financial services and rental properties
- Assisted with responding to tax notices
- Organized and prepared tax data for input

Student Worker

September 2014 – Present

Rutgers University School of Business

Camden, NJ

 Daily tasks include answering the phone, sending monthly mailings, restocking supplies in break room and offices, updating the important dates board, and other assigned tasks

VOLUNTEER EXPERIENCE

Neighborhood Center

August 2013 – January 2014

Program Marketing Assistant

Camden, NJ

Helped create a marketing plan for a nonprofit organization: conducted research, created monthly newsletter, designed website, edited video, conducted community outreach

Member, Rutgers-Camden Civic Scholars and AmeriCorps

September 2012 – May 2014

Completed a 300 hour volunteer service term