

Aarti Singh

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OBJECTIVE

College junior seeks a public accounting internship.

EDUCATION

Rutgers University, School of Business, Camden, NJ

Bachelor of Science in Accounting, Expected: May 2018

- GPA: 3.4
- Dean's Academic Excellence Transfer Scholarship, 2016
- Travel Abroad: Doing Business in Costa Rica, Winter 2016
- Member, Beta Alpha Psi (Honors Society)
- Treasurer, National Association of Black Accountants

Camden County College, Blackwood, NJ

Associate of Science in Business Administration, May 2015

- GPA: 3.8
- President's List, 2013-2015
- Recipient of the New Jersey STARS I scholarship

EXPERIENCE

Saxbys Coffee LLC

Assistant General Manager

Haddonfield, NJ
September 2013 – Present

- Managed inventory
- Made banking deposits and transactions
- Managed and created schedules for 30 employees in two locations
- Assisted General Manager in major decisions

Barista

May 2013 – August 2013

- Promoted in a very short period to Assistant General Manager

Macy's

Sales Associate

Cherry Hill, NJ
September 2011 – May 2013

- Assisted customers in all aspects of service fulfillment
- Set weekly sales and specials
- Assisted with price changes
- Processed merchandise to floor ready standards
- Placed new merchandise on sales floor
- Processed damages, transfers, and return to vendor merchandise

TECHNICAL SKILLS

- Microsoft Excel: Pivot tables, VLOOKUP